



Championship Operations Packet

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Contact Information

Girls Lacrosse Committee

State Coordinator	Liz Parry	eparry@emmawillard.org
Tournament Director	Machell Phelps	machellphelps@yahoo.com
	Jamie Brown	jbrown48@twcny.rr.com
Section 1	Beth Starpoli	bstar0216@gmail.com
	Karen Peterson	kpeterson@bronxvilleschool.org
Section 2	Allison Anaya	coachalanaya@gmail.com
Section 3	Caitlin Byrne	cbyrne@caz.cnyric.org
Section 4	Samantha Little	slittle@icsd.k12.ny.us
Section 5	Jeff Onze	jeffrey.onze@erschools.org
Section 6	Rick Schmitt	rslox42@gmail.com
Section 8	Dawn Cerrone	cerroned@gcufsd.net
Section 9	Wendy Crandall	wendy.crandall@pinebushschools.org
	Leslie Ahlborn	Laahlborn@hotmail.com
Section 10	Sarah Bullard	sbullard@nncsk12.org
Section 11	Jeremy Thode	jthode@cmschools.org

NYSPHSAA Staff

Executive Director	Robert Zayas	rzayas@nysphsaa.org
Assistant Director	Todd Nelson	tnelson@nysphsaa.org
Assistant Director	Joe Altieri	altieri@nysphsaa.org
Assistant Director	Kristen Jadin	kjadin@nysphsaa.org
Director of Sales & Marketing	Chris Joyce	cjoyce@nysphsaa.org
Director of Communications	Chris Watson	cwatson@nysphsaa.org
Director of Finance	Lisa Hand	larnold@nysphsaa.org
Administrative Assistant	Sandy Schanck	sschanck@nysphsaa.org
Distribution Coordinator	Jill Gregorius	jgregorius@nysphsaa.org

Championship Information

Championship Dates

Friday, June 7 – Saturday, June 8, 2019

Championship Sites

SUNY Cortland
17 Lankler Drive
Cortland, NY 13045

Game Times/Home team

Semifinals

9:00am – Class D
11:00am – Class A
1:00pm – Class B
3:00pm – Class C

Section 3/4/10 = Home team for Class A, B, C, and D games
Section 5/6 = Home team for Class A, B, C, and D games

Finals

9:00am – Class D = Friday 9:00am White Field Game = Home Team
11:30pm – Class A = Friday 11:30pm White Field Game = Home Team
2:00pm – Class B = Friday 2:00pm White Field Game = Home Team
4:30pm – Class C = Friday 4:30pm White Field Game = Home Team

Admission & Ticket Sales

Admission is \$10 cash at the gate. Tickets are general admission. Bus drivers with proper ID will be admitted to regionals, semifinals and finals free of charge. There are no discounts for senior citizens or students. Children age 5 and under are free. Only NYSPHSAA passes will be honored at the championship site. No Section Lifetime, Service or other passes will be accepted. Regional ticket prices are determined by the host section. Re-entry is permitted with proper identification.

Advance Sale

\$8 online (plus service fee) at www.gofan.co/nysphsaa

CP Sportswear – Official NYSPHSAA Merchandiser

CP Sportswear, NYSPHSAA Official Merchandiser, will be selling T-shirts, championship programs, and other event specific merchandise throughout the tournament. Use the following link to access Championship merchandise: <http://shop.cpsportswearonline.com/default.asp>

Submitting Team Roster/Photo

Section coordinators/schools/coaches must follow the roster submission procedure to ensure their roster appears in the program. This should have been completed at the beginning of the season. However, if not, it needs to be complete at the completion of Section Finals.

Rosters should only be submitted via MaxPreps website. Instructions are below:

1. After you sign into maxpreps.com with your email and password, hover over text in the upper right-hand corner that says “hi, Your First Name” to access your admin account. IMPORTANT: you can contact MaxPreps at 800-329-7324x1 or email support@maxpreps.com if you don’t have your “access code” already.
2. Once you go to your team page you can upload your roster by clicking “Roster” in the horizontal menu bar.
3. From the Roster page, you have a few options to update your roster:
 - a. You may “Copy Roster From Last Year”
 - b. To add individual athletes, select “+Athlete”
 - c. You may also email your roster to rosters@maxpreps.com and MaxPreps team will load them in three to five business days.
4. To load your team photo, go back to your team admin homepage by clicking “HOME” in the horizontal menu bar.
 - a. Then click on “Photo” in the “Mascot & Team Photo” section in the lower right-hand section of the admin homepage.
 - b. From there simply click “Choose File” and select the file from your computer, then click “Submit” and you are done!

In addition, for detailed questions about MaxPreps partnership with NYSPHSAA you may contact MaxPreps New York Representative Eric Frantz at 937-554-0477 or efrantz@maxpreps.com. FOR INQUIRIES WITH THE NYSPHSAA OFFICE, CONTACT Chris Watson at cwatson@nysphsaa.org.

*****The photo/roster from MaxPreps are used in the Championship program. If the photo/roster are not entered into MaxPreps by Thursday, May 30, please email directly to Todd Nelson at tnelson@nysphsaa.org *****

Team Hotel

Book hotel rooms via the Tournament Registration Form and email it to Machell Phelps at machellphelps@yahoo.com by 2.00pm, Monday June 3. Information on lodging will be sent back that same day... Do not contact the hotels directly to reserve rooms. Numerous hotels are being utilize.

Team Supervision

We require athletes and coaches to conduct themselves in a sportsmanlike manner consistent with the principles of NYSPHSAA athletic participation. Each individual spending the night in a tournament hotel shall be responsible for any vandalism done to the room, including theft. Coaches are specifically responsible for the conduct of their respective teams throughout the tournament including when their team is not competing and when they are traveling to and from the event.

Transportation

Transportation expenses at the rate of \$1.35 per mile, per grid chart, for competing NYSPHSAA member schools will be paid by NYSPHSAA upon submission of a State Voucher by the participating Section Treasurer, directly to NYSPHSAA, 8 Airport Park Boulevard, Latham, New York 12110, Attn: Assistant Director.

- Regionals: All on-site expenses will be paid by the treasurer of the host section. All profit or loss at this level will be the responsibility of the competing sections.
- Semifinals and finals: All on-site expenses will be paid by NYSPHSAA after submission of approved vouchers. Travel vouchers are available at nysphsaa.org.

Practice

Practice areas are available. Please contact the Tournament Director make arrangements.

School Gate Lists/ID Badges

ID badges will be provided for participants, coaches and support staff. Thirty (30) participants and seven (7) team personnel (coaches, statisticians, managers, etc.) will comprise the traveling squad and will be admitted to the tournament site. Bus drivers are provided entrance free to the facility with proper ID.

Adults are not permitted to wear athlete badges. If it is determined they are, the badge will be confiscated, and they will be removed from the game site.

Each championship team is required to submit a School Gate List (attached) to the NYSPHSAA office two days prior to the championship event. Athletic Directors and school administrators should be listed on the School Gate List. Keep in mind, this list **ONLY** provides entry into the facility. **It does NOT provide field access.**

Athletic Directors should submit the School Gate List to Kristen Jadin at the NYSPHSAA office by ***Wednesday, June 5th***. Individuals listed on the School Gate List must check in at a ticket sales gate for admittance to the tournament.

Bench Assignments

Home Team bench is situated at the north end (ticket booth) of the field closest to the main public entrance.

Pre- Game Protocol

1. Teams scheduled for the first game of the day may enter no sooner than 20 minutes prior to game time.
2. Warm-up time is 20 minutes on field prior to game.
3. No P.A. use for "Team Music"
4. Teams playing subsequent games will be instructed to enter the field by a State Committee member, most likely their State Rep, and until that occurs, teams must stay outside the fence surrounding the field.
5. Introduction of teams
 - a. The Home Team Bench is situated at the ticket booth (north end) of the field, closest to the main, public entrance.
 - b. As soon as a team enters the field for warm ups, the coach should direct the team's spotter to report to the press box with team roster updates.
 - c. Following the captain's conference, all teams will be announced.
 - d. The visiting team will be announced first.
 - e. Coaches should stand 10 yards into the field to facilitate the shaking of hands.
 - f. After a player's name is announced, she should shake the opposing coach's hand and then position herself approximately 20 yards from the side of the field, in front of her team's bench. Teammates should follow suit.
6. Following the introduction, players are to remain on the field for the National Anthem.

Coaches

- A line will be drawn in front of your bench. Please make sure that both you and your players remain behind it at all times.
- Please provide your own coolers. Ice and water will be available on site.
- Please adhere to practice fields and times, which you arrange with the site coordinator, Jamie Brown.
- All warm ups prior to your game including the warm up run must be kept to your half of the field.
- All practices at the tournament are “closed practices”. Absolutely no videotaping or scouting by another team is permissible.
- If the coach of team playing in the tournament is a member of the state committee, they must send a representative to the tournament to take their place.
- Coaches are required to make sure their players bring their home and away jerseys.

Medical

- A certified athletic trainer will be on site for the duration of the tournament. An athletic training area will be located adjacent to the field. Please note that all athletes requiring taping must bring their own supplies, i.e. tape, pre-wrap.
- Campus security officers are on the staff at the tournament site and can access emergency transport services if necessary.
- Site Director is equipped with a radio to contact security personnel.
- The local ambulance service and emergency room department of Cortland Memorial Hospital has been notified of event ahead of time.
- A committee member must document any spectator needing medical assistance.
- An AED will be on the field at all times.

Lightning Delay

- Minimum of 30 minutes
- Teams will be allowed 5 minutes to warm up.
- For each additional 30-minute delay, 10 minutes will be allowed for warm up, not to exceed 20 minutes.

Heat Issues

- Water breaks, if needed, will be taken during a dead ball situation closest to 12:30 on the game clock. These breaks will last for 2 minutes with **no coaching**. The athletic trainer will inform the committee and umpires if the weather conditions warrant these breaks.
- Scoreboard time is official. Table umpire will count down from the scoreboard clock. The table umpire should run a back-up clock.

Post- Game Protocol

1. At the conclusion of the game, the teams are to gather in their bench area.
2. As soon as possible, the teams will shake hands and return to their bench areas, clean and vacate them, and move to opposite side of the field for the awards presentation.
3. Both teams are to remain on the field for the awards presentation.
4. Following the awards presentation, both teams should leave the field.

Tie-Breaker

If at the end of regulation time of play a tie score exists, we will use Rule 4, Section 6, Page 31 of the NFHS Lacrosse Rulebook. Also, refer to Rule 4, Section 3, Article 1, on page 30 regarding timeouts for overtime.

Protests

Information

1. Judgment calls cannot be protested.
2. The Protest Committee will consist of members of the N.Y.S.P.H.S.A.A. Girls Lacrosse Committee, and an official.
3. Representatives of the Section involved in a protest will not vote on the decision.
4. Any and all questions and/or protests as to game rules or as to the conduct of the game shall be heard and decided by the game committee established by that State Sport Championship Committee; and all such decisions shall be final with no right of appeal. (NYSPHSAA Eligibility Standards 3a)

Procedure

1. Any coach lodging a protest must immediately notify the officials and scorer of their intention.
2. The scorer must indicate the time and nature of the protest in the tournament scorebook.
3. The scorer must immediately alert the "State Committee Representative" that there has been a protest.
4. The State Committee Representative will alert the field officials that a protest has been made.
5. The field officials will stop play – all stand.
6. The Protest Committee will determine if a situation is eligible for protest.
 - a. If the protest is not upheld then the game will continue from the point of interruption.
 - b. If the protest is upheld then the following will take place:
7. Committee will hear protest from coach.
8. Consult with field officials as to circumstances leading to protest.
9. Makes decision.
10. Game to continue with decision applied.

Awards

Semifinals: Semifinalist plaques will be awarded. Both teams are to remain on the field for the awards presentation.

Finals: All participants will receive individual medals and certificates of participation. Team plaques will be awarded to the champions and finalist. Only 30 individual medals are authorized for each team. Each state champion team will also receive 30 champion T-shirts. If you would like to purchase extra champion T-shirts, an order form will be provided.

The State Committee and the individual coaches will select an All-Tournament Team. The form needs to be returned to your Section Coordinator at the end of tournament play.

Sportsmanship

One student-athlete from each team during the semifinals will be selected to receive a Sportsmanship Award and receive a T-shirt. The promotion of sportsmanship is a priority for the New York State Public High School Athletic Association. Student-athletes, coaches and fans are encouraged to give your best and be a great sport!

Decision Making Authority for State Tournament Committee

1. Playing sites, dates, and starting times for all games of the tournament.
 - a. Changes due to inclement weather will be made by the "Site Coordinator" and host school authority.
 - b. Decisions are considered to be binding on all schools participating in the tournament.
 - c. Notification of changes will be communicated as soon as possible.
2. All decisions made by the committee will be in the best interest of NYSPHSAA Girls Lacrosse.
3. The Tournament Committee reserves the right to postpone contests due to circumstances which are determined to compromise the best interests of NYSPHSAA and its girls lacrosse members (i.e. weather conditions, etc.).

Mandatory Coaches Meeting

Date: Thursday, June 6
Time: Immediately following the Banquet (8:30/8:45pm)
Location: Fay Corey Union – Room TBA

Every team in the State Tournament must have a Representative present at this short meeting.

Make certain you have an assistant coach to take care of your team while you attend the meeting.

This is when the coaches will meet the State Committee, Tournament Chair and the Head of the Officials.

Rules

NFHS-US Lacrosse Girls Lacrosse Rules (with modifications)

Red Cards

Players receiving a red card for flagrant misconduct, fighting, or intentionally dangerous play will not be permitted to participate in the next game should her team continue in the tournament. The Section represented by the player receiving the "red-card" will not vote on the decision.

Officials

1. Semi-Final/Final Games will have three (3) Field Officials for each game and one official on the table.
2. All eligible sections will send names of officials to Liz Parry. The committee will select the most qualified after accepting the first qualified choice from each section.
3. Section Chairpersons are to inform the State Coordinator with the names, addresses, and phone numbers of the officials representing their sections.
4. Section Chairpersons are to contact the State Coordinator if one official will not be attending.

5. Vacant official positions will be filled by the most qualified official decided upon by the State committee.
6. Assignments for the officials will be done by the State Committee.
7. Officials will receive a packet with all the relevant material regarding hotels, directions, game times, etc. Once their names have been sent in.

Alternate Official Carding Procedure

When necessary, the alternate official in conjunction with her crew, may issue a yellow or red card for misconduct by a player, coach or any officially designated member of a teams' travel party who is in the bench area. When the misconduct occurs, the alternate official will call time-out on the next whistle and confer with field officials. The field officials will issue the yellow/red card to the offending player, coach or team personnel as identified by the Alternate official. There will be a change of possession on the field if the offending team is in possession of the ball. The head coach must designate a player on the field who will enter the penalty area and serve a two minute penalty (yellow card) or four-minute penalty (red card) . If a red card has been issued, play will not resume until the head coach leaves the playing area. NFHS 2019 Rulebook - Page 95 Appendix C

After the card has been "officially" issued, the carded head coach must designate a player who must leave the field to serve a two minute penalty of elapsed playing time. This card counts towards the team's cumulative total. Play is restarted within one minute with a free position to the opponent nearest the ball, or already with the ball, when play was stopped.

Press

Chris Watson, NYSPHSAA Director of Communications, will accept media credential requests at the tournament. The Director of Communications must be satisfied that the request for a credential is made by a bona fide member of the working press (daily/weekly newspaper, broadcast/community television station, and/or broadcast radio station). Bona fide members of the working press must contact Chris (cwatson@nysphsaa.org) prior to **Wednesday, May 25th at NOON** to assure a credential(s) will be available for them and that seating arrangements can be provided. ALL MEDIA REQUESTS will be reviewed prior to the tournament.

Any requests for radio coverage of the state quarterfinals, semifinals or championship game must be handled through the NYSPHSAA office one week prior to the contest. For radio contracts, visit nysphsaa.org and click on Media to download a tournament contract. Print and complete the contract and then fax (518-690-0775) or email to Chris Watson, Director of Communications, at cwatson@nysphsaa.org. He will approve all radio requests and forward an approved contract back to you with site information. The radio broadcasting fee is \$250 per contest for semifinals and finals. A radio broadcasting agreement must be completed for EACH game. For any questions, contact Chris at 518-690-0771.

Broadcasting/Streaming

The NFHS Network has exclusive rights to stream NYSPHSAA Regional and Championship events. No other streamed broadcast, including through social media platforms, of a NYSPHSAA Regional and/or Championship event will be permitted without prior permission.

Spectrum (Charter Communications) has exclusive rights to televise NYSPHSAA Regional and Championship events. No other televised broadcast of a NYSPHSAA Regional and/or Championship event will be permitted.

Schools who wish to have a school photographer or videographer attend a NYSPHSAA Regional or Championships, must contact Chris Watson, NYSPHSAA Director of Communications. Videotaping, for instructional purposes only, by the two schools playing in each contest will be permitted with approval by the NYSPHSAA office. Such permission must be obtained at least three days prior to the contest.

Pre-tournament Concerns for Coaches

1. Rosters: make sure the numbers in the scorebook match the numbers on the players' shirts.
2. Rosters: At table 15 minutes before game time and finalized 10 minutes before game time.
3. Boundaries: Coaches and all team personnel are to stay 4M from the visual boundary.
4. Stick check: sticks will be measured for length before teams enter the tournament field.
5. A coach must give the number of a player for a stick check to the umpires. In the event that a goal was scored with a crosse that does not meet specifications, the goal will not count. The crosse shall be removed, play will be resumed with a free position at the center line. Once the game is restarted with the draw, the goal shall stand.
6. Substitutions: report to the scorer's table and stay in the Team Substitution Area only when their substitution is imminent. Players should have their goggles on before they enter the game. Delay of game!
7. Injuries: A player will be asked if she needs to leave the field or needs medical attention. Once the player gives an answer a trainer or coach may be beckoned onto the field if needed.
8. Goalkeepers: Game officials will be noting how many dressed keepers each team has. If a team warms up two or more keepers then it will be noted that the team has two or more dressed keepers for carding purposes.
9. Goalkeeper's uniform must be of the same corresponding colors as her teammates. Her jersey must be of the same color as her team; the bottom must be in agreement with the team's predominant color or black, grey or white.
10. Field players must wear jerseys that are the same single solid color and kilts/shorts of the same dominant color. Kilts/shorts do not have to be solid. The jerseys do not need to be the same color as the kilt/shorts worn by the team (light colored jerseys may be worn with light or dark kilts/shorts).
11. All visible undergarments worn under the kilts must be of one solid color, and must be white, gray, black or one of that team's uniform colors. All team members who choose to wear visible undergarments must wear the same color.
12. Jewelry: If a player is wearing medical alert jewelry, make sure it is taped and visible. All other jewelry is to be removed. No Band-Aids on the ears unless they are specifically covering a cut. Players can, and will, be asked to remove a Band-Aid on the ear to make sure there is not an ear ring there.
13. Overtime procedure in handbook and NFHS Lacrosse rulebook will be followed.
14. Halftime: 10 minutes for everyone.
15. Time-outs and Halftime: players must be ready to start play at conclusion of time-outs and halftime
16. Lightning: See booklet for warm-up after weather delay.

17. The Alternate official and scorekeepers will take care of the timing for all cards given. The Alternate official will let the coach and /or player know when a player is eligible to enter the game.
18. If the carded player or any player replacing her enters the game before the penalty time has elapsed, the player originally receiving the card will serve an additional two-minute penalty, and no substitute may take her place. If the player entering early is the player who received the original card, she will be removed from the field of play for the remainder of the penalty time and then serve the additional two-minute penalty. If the player entering early is not the player who received the original card, the officials will send a player from the offending team who is closest to her team bench area off the field, and the player who received the original card will serve the remainder of the penalty time and then serve the additional two-minute penalty. A change of possession will take place at the spot of the ball if warranted, and any free position will be awarded at the spot of the ball with a player from the offending team placed 4m behind the player with the ball. Note: This is an extension of the penalty time and not an additional card.
19. The field supervising umpire, with the help of the Sports Committee Representative, will determine the validity of a protest brought to them by a coach. Then the protest committee will convene.

Game Timelines

9:00 Game Timeline

TIME	CLOCK TIME	
8:15		Official Stick measurement
8:30	20:00	Pre-game warm-up
8:50		Captain & Coaches Mtg, Rosters due at the table, Field cleared. Stick check, Rosters finalized.
8:55		Introduction of teams, National Anthem
9:00		Game begins

11:00 Semifinal & 11:30 Final Game

TIME	CLOCK TIME	
10:15	10:45	Official Stick measurement
10:30	11:00	20:00 Pre-game warm-up
10:50	11:20	Captain & Coaches Mtg, Rosters due at the table, Field cleared. Stick check, Rosters finalized.
10:55	11:25	Introduction of teams, National Anthem
11:00	11:30	Game begins

1:00 Semifinal & 2:00 Game

TIME	CLOCK TIME	
12:15	1:15	Official Stick measurement
12:30	1:30	20:00 Pre-game warm-up
12:50	1:50	Captain & Coaches Mtg, Rosters due at the table, Field cleared. Stick check, Rosters finalized.
12:55	1:55	Introduction of teams, National Anthem
1:00	2:00	Game begins

3:00 Semifinal & 4:30 Game

TIME	CLOCK TIME	
2:15	3:45	Official Stick measurement
2:30	4:00	20:00 Pre-game warm-up
2:50	4:20	Captain & Coaches Mtg, Rosters due at the table, Field cleared. Stick check, Rosters finalized.
2:55	4:25	Introduction of teams, National Anthem
3:00	4:30	Game begins

Championship Check List

- Fill out Tournament Registration Form immediately.
- Book hotel rooms via the Tournament Registration Form and email it to Machell Phelps at machellphelps@yahoo.com by 2:00pm on Monday, June 3. **Information on lodging will be sent back that same day... Do not contact the hotels directly to reserve rooms.** Numerous hotels are being utilized.
- Submit team photo/roster to MaxPreps (instructions included in this packet)
- Bring “where are they now forms” filled out to coaches meeting
- Book transportation
- Contact Jamie Brown, Tournament Director, to arrange practice times
- Email Kristen Jadin your School Gate List 2 days before tournament (instructions and form included)
- Bring both home/away jerseys to tournament
- Remember that the state only allows 30 players and 7 bench personnel; all others must be paid for. Medals will be given for this number only; extras need to be ordered afterwards.
- A vendor will be selling tournament merchandise at the banquet
- Don’t forget to include the number of individuals attending the Banquet of Champions on your Tournament Registration Form.

All-Tournament Team & Sportsmanship Form

Coaches Voting for All Tournament Team 2019

All-Tournament Team voting depends on your team’s final position in the tournament.

A player receiving a red card is automatically ineligible.

Please remember that your top all-stars should be placed in the first position and the remaining filled in descending order. The number of All-Tournament team selections you receive will depend on your final position. Sportsmanship must be used in your decision.

Champions	=	four players
Runners Up	=	three players
Semi – Finalists	=	one player

School Name _____

Class A, B, C, D _____

1. _____
2. _____
3. _____
4. _____

Individual Sportsmanship Award

Please nominate one player from your team who exemplifies being worthy of receiving a sportsmanship T-shirt as part of the New York Good Sports “program” sponsored by NYSPHSAA.

1. _____

Team Roster List

This roster must be emailed by **Tuesday, June 4** to Dawn Cerrone (cerroned@gcufsd.net) and Liz Parry (eparry@emmawillard.org).

School: _____ Section: _____ Class: _____

Individuals on this list will receive ID Badges. Each team may only have 30 participants and 7 bench personnel. Please list all players, coaches, managers, trainers, etc. below. All 37 participants will be allowed on the field.

Participants	Bench Personnel
1.	1.
2.	2.
3.	3.
4.	4.
5.	5.
6.	6.
7.	7.
8.	
9.	
10.	
11.	
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22.	
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28.	
29.	
30.	

Banquet of Champions Information

Banquet of Champions

**Thursday, June 6th, 2019
Fay Corey Union
7:00 pm**

Italian Villa Pasta Buffet

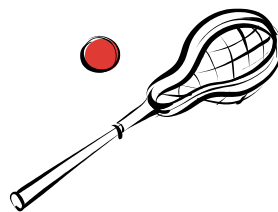
Garlic Breadsticks
Antipasto Salad
Cheese Tortellini & Penne Pasta
Broccoli, Alfredo Sauce, Basil Marinara Sauce
Chicken Breast Strips & Meatballs
Cannoli
Non-Alcoholic Sangria Punch

Keynote Speaker:

TBA

Reservations must be made ahead of time with Machell Phelps at the Cortland Regional Sports Council on the Tournament Registration form – we cannot accommodate walk-ins on the night of the banquet.

**\$17/person : Make Checks or Purchase Orders out to:
Cortland Regional Sports Council
(Bring payment to the banquet)**



Where are they now?



Coaches please provide the following information below for next year's state final four program and bring this completed sheet to the coaches meeting

Where Are They Now

List below your seniors competing in the 2019 final four and are continuing their playing career in college.

Section _____

High School _____

Player Name	College

2019 NYSPHSAA Girls Lacrosse Championships
Tournament Registration Form

This side to be filled out by tournament registrar

Hotel Assignment:	
--------------------------	--

Semi-Final Game Information:

Opponent:	
Game Time:	
Game Site:	
You are the:	

Opponents Information:

Uniform Colors:	Home:
	Visitor:
Contact Name:	
Contact Phone No.:	

Important Information:

- 1) Hotel blocks have been set aside for teams in the tournament. Housing information provided at the left will be used to make hotel arrangements for you. Confirmation of the hotel and pertinent information will be sent under separate cover.
- 2) Additional information (driving directions, restaurants, spectator hotel information, practice time, etc.) will be provided by the Cortland Regional Sports Council with the hotel information.
- 3) For your reference, above you will find information on your next round opponent.
- 4) **CONTACT INFORMATION:**
Tournament Info: Jamie Brown
607-423-5707 (cell)
Email: jbrown48@twcny.rr.com

Hotel/Banquet/Community Info:
Machell Phelps, 607-423-1394 (c)
607-756-1864 (o)
Email: machellphelps@yahoo.com

PLEASE EMAIL THIS COMPLETED FORM TO machellphelps@yahoo.com BY 1:00PM 6/4/19

School:	
Section:	
Class:	

Contact Information:

Athletic Director:	
Athletic Director/ School Phone & Fax No.	
Contact # while at Tournament	
Athletic Director/ e-mail address:	

Tournament Information:

Supervisor at Tournament: Cell # for Supervisor:	
Required Security Name (1)	
Required Security Name (2)	
Athletic Trainer:	
Number to be Housed:	female male
*Please submit a rooming list, via fax, to 607-753-1296	_____ Players
	_____ Coaches/Bench personnel
	_____ Bus Driver
Method of hotel Payment:	
Housing required on Friday (if team loses)	

Banquet:

Attending Banquet:	Yes / No
Method of Payment	
Number Attending:	



NYSPHSAA Championship

School Gate List

*This list is for **TEAM SPORTS** during the **State Semifinals & Finals ONLY**.
For information regarding Regional events, contact the **HOST Section**.*

School: _____

Championship Event: _____

Championship Date: _____

Championship Site: _____

Please write down the number of players and bench personnel your school will be bringing to the Championship event. Please note that each sport has a maximum number of players and team personnel allotted for each school. These individuals will receive credentials to gain access to the facility. If your school chooses to list more than the maximum number allowed, NYSPHSAA will bill the school for the difference. Please keep in mind, credentials and awards will be provided **only** for the maximum number allowed.

of Student-Athletes: _____ # of Team Personnel: _____

This list below is designated for school administration and appropriate school personnel. The list is limited to a maximum of 8 individuals and is **exclusive** of the participating student-athletes and team personnel. This list **ONLY** provides entrance into the facility. It **DOES NOT** provide field/floor access. If your school wishes to have more than 8, NYSPHSAA will bill the school for the additional individuals. **Team photographers and videographers should contact Chris Watson (cwatson@nysphsaa.org) for a media credential PRIOR TO THE EVENT. They do NOT need to be listed below. This list should be faxed to the NYSPHSAA office (518-690-0775) or sent via email to Kristen Jadin at kjadin@nysphsaa.org two days prior** to the championship event. Please type or print names and titles below.

For admission staff only:

<u>Name</u>	<u>Title</u>		Day 1	Day 2	Day 3
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					

NYSPHSAA Staff Approval: _____
(signature)

Date: _____