

SECTION XI
NEW YORK STATE PUBLIC HIGH SCHOOL ATHLETIC ASSOCIATION
260 MIDDLE COUNTRY ROAD, SUITE 206, SMITHTOWN, NY 11787
631-366-4900

EDWARD A. CINELLI
EXECUTIVE DIRECTOR

CONFERENCE/COUNCIL AGENDA
January, 2006

I. **NOTICES**

A. **Meetings & Significant Dates**

- | | |
|--------------------|--|
| Tue, Jan 3 | - Executive Board, 4 pm, Section XI Office |
| Wed, Jan 4 | - Conference II, 9 am, Section XI Office (8:30 am coffee) |
| Thu, Jan 5 | - Conference III, 9 am, Section XI Office (8:30 am coffee) |
| Fri, Jan 6 | - Conference IV, 9 am, Section XI Office (8:30 am coffee) |
| Mon, Jan 9 | - Conference I, 9 am, Section XI Office (8:30 am coffee) |
| Tue, Jan 10 | - Football Committee Meeting, 9 am, Section XI Office |
| Tue, Jan 10 | - Coaches' Mtg – Modified Late Winter, 7:30 pm, Sachem N HS |
| Wed, Jan 11 | - Athletic Council, 9 am, Section XI Office |
| Thu, Jan 12 | - Athletic Directors' Meeting, 8:30 am, MICC
(Modified Committee meeting to follow) |
| Wed, Jan 18 | - Safety Conference, The Inn at East Wind, Wading River |
| Mon, Jan 23 | - First Practice, Modified Late Winter Sports |
| Fri/Sat, Jan 27-28 | - NYSPHSAA Executive Committee, Saratoga |
| Sat, Feb 4 | - Next Available Date |
| Mon, Feb 6 | - Deadline for spring schedule corrections – V, JV, JV9 |
| Fri, Feb 9 | - Athletic Directors' Meeting, 8:30 am, MICC |
| Sat, Feb 11 | - Next Available Date |
| Tue, Feb 14 | - Phys Ed Directors Meeting, 8:30 am, MICC |
| Thu, Feb 16 | - Basketball Seeding, 9:00 am, Section XI Office |

II. **NYSPHSAA**

At its October 24, 2005 meeting, the NYSPHSAA Executive Committee effected the following (INFORMATION ONLY):

1. **Boys' Basketball** - Approved rule changes and interpretation regarding the shot clock in Boys' Basketball.
2. **Girls' Basketball**
 - Approved clarification of proper coverage and padding of knee braces in Girls' Basketball.
 - Approved adding the clarification of proper coverage and padding of knee braces in Girls' Basketball to our existing guidelines.
3. **Girls' Lacrosse** - Approved a permanent waiver for goal keeper substitution in Girls' Lacrosse.
4. **Modified Practices**
 - Approved the number of practices required prior to the first scrimmage/first contest for modified bowling and modified golf shall be changed from training to 3/3 effective with the 2006-07 school year.

- Approved the minimum number of days required prior to the first scrimmage/first contest for modified athletes shall never be less than the number required for high school athletes effective with the 2006-07 school year.
 - Approved the increase in number of required practices in modified swimming to 12/15 effective with the 2006-07 school year.
 - Approved the increase in number of required practices in modified softball to 8/10 effective with the 2006-07 school year.
 - Approved the increase in number of required practices in modified volleyball to 8/10 effective with the 2006-07 school year.
5. Modified Soccer - Approved the flip throw-in shall not be permitted in modified soccer.
 6. Section 9 Rule Revision - Approved Section 8's request for a 5-period play experimental rule revision in modified sports be taken back to the Sections for discussion.
 7. Wrestling - Approved waiving the standard "approval by October of the year prior to implementation" for Wrestling.
 8. Girls' Golf - Approved to schedule the 2006-07 Girls' Golf State Championship as a 36-hole/2- day tournament on the second weekend of June 2007.
 9. Handbook - Approved to add #5-Exemptions to the Transfer Regulation for homeless students (Pg. 74-Handbook): *"A student who is declared homeless by the superintendent pursuant to Commissioner's Regulation 100.2."*
 10. Ticket Prices - Approved to increase the State Championship ticket prices for the 2006-07 school year.
 11. Membership Dues - Approved to increase the membership dues for the 2006-07 school year \$50 per district and \$.05 per student over 300.

III. NYSPPHSAA Action Items

1. Modified Committee – Shall the following experimental rule revision request be approved: *"Section VIII requests to conduct an experimental program for two years beginning with the Winter 2006 season where, if a team has fewer than the minimum number of players to play the 5-period concept, the following game rules will apply: A 4-quarter game will be played with the number of minutes being increased for each quarter; however, no player may play more than 3 quarters. This will apply provided the team has a sufficient number of players so as not to exceed the State regulated playing time allocation for each sport."*
2. Handbook Committee – Shall the addition of the following language to the Transfer Rule of the Handbook–Page 73 be approved: *"Students who return from any school to the public school district of their residence shall be exempt from the Transfer Rule. Such a transfer without penalty will be only permitted once in a high school career."*
3. Wrestling "Fill the Byes" – Shall the NYSPPHSAA Wrestling Committee's Proposal to "Fill the Byes" beginning with the 2006-07 NYSPPHSAA championships be approved.

IV. SECTION ACTION ITEMS

- A. Placement – The Committee met on Monday, December 12, 2005, at 9 am, at the Section XI Office. In attendance: Chair/Conference I: R. DelRosso; Conference II: G. McCarthy, J. Tasman; Conference III: R. Panariello, L. Tuorto; Conference IV: M. Huey; J. Pennacchio and E. Cinelli.

The Committee recommends approval of the following:

1. Basic Placement – 2006/07

CONFERENCE I		CONFERENCE II	
Brentwood	4041	West Islip	1353
William Floyd	2610	Centereach	1340
Longwood	2500	Newfield	1337
Patchogue-Medford	2296	East Islip	1269
Sachem East	2030	Half Hollow Hills East	1243
Ward Melville	1898	Smithtown East	1234
Lindenhurst	1834	West Babylon	1211
Sachem North	1818	Copiague	1205
Connetquot	1726	North Babylon	1195
Commack	1715	Riverhead	1153
Northport	1553	Deer Park	1085
Central Islip	1541	Smithtown West	1083
Bay Shore	1479	Bellport	1080
Walt Whitman	1406	Hauppauge	976
		Half Hollow Hills West	972
CONFERENCE III		CONFERENCE IV	
Kings Park	938	Southampton	511
Comsewogue	906	Babylon	445
Huntington	905	Wyandanch	439
Islip	891	Hampton Bays	400
Eastport/South Manor	869	Mattituck	392
Sayville	851	Center Moriches	333
Rocky Point	827	Port Jefferson	333
East Hampton	817	Southold	278
Harborfields	812	McGann-Mercy	248
Miller Place	756	Pierson	214
Westhampton	684	The Stony Brook School*	214
Amityville	652	Greenport	189
Shoreham-Wading River	645	The Ross School	136
Mt. Sinai	623	Smithtown Christian	121
Elwood/John Glenn	587	Shelter Island	59
Bayport-Blue Point	556	Bridgehampton	34

*20 added for transfers per Section XI policy

Enrollment figures reflect the total number of students in grades 9, 10, 11 as of October 2005 BEDS reports and calculated using NYSPHSAA formula.

2. Badminton – 2005-06 – Amended placement to include Half Hollow Hills

Patchogue-Medford
Half Hollow Hills
Lindenhurst
Commack
Walt Whitman
Smithtown West
Smithtown East
Miller Place

Information Only:

1. Non-Public School Classification – As per the NYSPHSAA, Sections have been asked to review the classification of their non-public school members (McGann-Mercy, Stony Brook, Ross and Smithtown Christian). The Committee discussed the placement and competition level of these schools. No action was recommended or advised.
- B. Modified - The Modified Committee met on Thursday, December 8, 2005, at 11:00 am, in the Section XI Office. In attendance: Chair: R. Christenson; Conference I: P. Smith, J. Thode; Conference II: W. Shierant, J. Pennacchio; Conference III: S. Reh, M. DeVincenzo; Conference IV: G. Ruppert; J. Sexton, and E. Cinelli.

Discussion Item:

1. Schedule Changes – A discussion took place regarding the large number of schedule changes that take place during the season at the modified level. Conferences are asked to discuss this item and come up with suggestions.

Information Only:

1. Reminder – The NYSPHSAA approved changes in practice day requirements prior to the first scrimmage/first contest effective with the 2006-07 school year for the following modified sports: Swimming, Softball and Volleyball.
 2. Soccer Flip-Throws – The use of the soccer flip-throws shall not be allowed in modified boys' or girls' soccer.
 3. Five-Period Format – Athletic Directors should review the five-period format with their modified coaches.
 4. Modified Spring Schedules – The Modified Committee will meet on Thursday, January 12, 2005, at the Middle Island Country Club, immediately following the Athletic Directors' meeting, to develop the Modified Spring 2005-06 schedules. The Committee will also review the Modified Girls' Lacrosse survey regarding the "Three Pass Rule".
- C. Finance – See Attached
- D. Friends and Neighbors
1. Shall the Stella Maris Regional School be approved as a Friend and Neighbor?

SECTION XI FINANCE COMMITTEE REPORT

The Committee met on Tuesday, December 6, 2005, at 4 pm at the Section XI Office. In attendance were:

Finance Committee Members:

A. Van Cott, Chairman	<u>X</u>		
K. Aldrich, Mattituck	<u>abs</u>	C. Kozora, Greenport	<u>abs</u>
R. Aloise, Port Jefferson	<u>abs</u>	M. LaFever, Bellport	<u>X</u>
W. Bolton, Copiague	<u>X</u>	D. Maloney, East Islip	<u>X</u>
M. Calarco, North Babylon	<u>X</u>	B. A. Mannella, Eastport/S Manor	<u>abs</u>
F. Carasiti, Three Village	<u>abs</u>	K. McGeehan, East Hampton	<u>abs</u>
G. Curiale, Longwood	<u>X</u>	M. Mensch, William Floyd	<u>abs</u>
N. DeCillis, Pierson	<u>X</u>	P. Nickerson, Middle Country	<u>X</u>
C. Delargy, Sayville	<u>X</u>	C. Planz, Smithtown	<u>X</u>
A. Groveman, Connetquot	<u>X</u>	W. Swart, Elwood	<u>abs</u>
M. A. Jules, Bridgehampton	<u>abs</u>	J. Van Eyk, Mt. Sinai	<u>X</u>

Also in Attendance:

E. Cinelli, Executive Director
 V. Cullen, Coughlin Foundotos Cullen & Danowski, LLP
 L. Light, Treasurer
 D. Lunetta, Coughlin Foundotos Cullen & Danowski, LLP
 D. Madison, Coordinator of Accounts

1. Chairman A. Van Cott opened the meeting with a review of the hiring of the Section XI accounting firm of Coughlin, Foundotos Cullen & Danowski, LLP.
2. V. Cullen provided the Committee with a response to the October 19, 2005 Newsday article criticizing the auditing procedures used by the firm in a recent audit of a Nassau County school district. Attached is a copy of a letter that was sent to the Section regarding this issue.
3. V. Cullen presented the audit for the 2004-05 fiscal year. V. Cullen highlighted that Section XI has a healthy fund balance of \$798,475. He mentioned that the Section may want to set aside a portion of this balance for future capital needs. Discussion took place regarding the long-term planning that is needed if the Section is to consider purchasing a building at the end of the current lease which is June 30, 2009. A. Van Cott will bring this item to the Executive Board at its January 3, 2005 meeting for discussion. A motion by N. DeCillis, seconded by J. Van Eyk, accepted the audit report.
4. V. Cullen reviewed the details of the management letter. At the end of his report, Executive Director, E. Cinelli, presented a draft response to the management letter for the Finance Committee to review. After a lengthy discussion, several areas of concern remained unresolved. Recognizing the importance of the task and the great responsibility that all Committee members have assumed, consensus in support of this document could not be reached at this time. The Committee then authorized A. Van Cott to share these areas of concern with the Executive Board at its January meeting.
5. The Executive Director provided an overview of the 2004-05 financial experience and the proposed 2006-07 budget which contains an approximate 1.9% increase.
6. On a motion by J. Van Eyk, seconded by A. Groveman, the Committee approved the proposed 2006-07 budget.

EAC/drn
 Attachments

dec05report.comm

Section XI
NYSPHSAA, INC.

FINANCIAL BUDGET SUMMARY

	Proposed 2006-07	Budgeted 2005-06	Actual 2004-05	Budgeted 2004-05
EXPENDITURES				
General Services	945,000	884,500	889,690	827,000
Sport Expenses	480,000	432,800	362,401	406,300
TOTALS	1,425,000	1,317,300	1,252,091	1,233,300
REVENUES				
Dues/Service Charges	949,000	944,700	937,400	910,400
Sport Receipts	356,600	327,600	395,905	282,400
Interest	35,000	10,000	30,593	10,000
Self Sustaining Programs	45,000		45,941	
Other Income	39,400	35,000	38,371(1)	30,500
Appropriated from fund balance	0	0	0	0
TOTALS	1,425,000	1,317,300	1,448,210	1,233,300

(1) Other Income	
Transportation reimbursement	15,780
Broadcast fees	6,700
Protest fees	700
Directory/Atlas sales	3,542
Website Advertising	8,060
Wrestling-other income (T shirt sales, etc.)	3,450
Misc	<u>139</u>
Total	38,371

Section XI
NYSPHSAA, INC.

EXPENDITURES – GENERAL SERVICES

	Proposed 2006-07	Budgeted 2005-06	Actual 2004-05	Budgeted 2004-05
1. Payroll/Payroll Taxes	525,500	521,000	485,227	501,000
2. Professional Services	46,000	30,000	54,771(4)	30,000
3. Meetings/staff mileage	13,000	12,000	12,518	11,000
4. Sport Chair Expenses/Stipends	38,000	35,000	36,151	35,000
5. Insurance	65,000	75,000	41,005	40,000
6. Postage (3)	6,000	9,000	6,325	10,000
7. Telephone	6,000	6,000	5,216	6,000
8. Printing	10,000	11,000	9,779	12,000
9. Rent/Maintenance	131,000	127,000	124,125	122,000
10. Leased Office Equipment	12,500	12,500	11,065	12,000
11. Purchased Office Equipment	4,000	4,000	1,052	4,000
12. Office Supplies	6,000	5,000	5,970	5,000
13. Computer Services (1)	32,000	32,000	35,772	36,000
14. Misc Expenses (2)	5,000	5,000	4,956	3,000
15. Self Sustaining Programs	45,000		44,476	
16. Depreciation Expense			11,282	
TOTALS	945,000	884,500	889,690	827,000

- (1) Includes: website, software up-grades, hardware maintenance, QuickBooks
(2) Includes: misconducts, sympathy/appreciation, bank charges, eye care, water etc
(3) Officials private access to website and Section XI agendas/minutes distributed via email and school private access
(4) One year consultant fee – Cathy Gallagher

Section XI
NYSPHSAA, INC.

SPORT RECEIPTS

	Proposed 2006-07	Budgeted 2005-06	Actual 2004-05	Budgeted 2004-05
INDIVIDUAL SPORTS				
Fencing	600	900	575	0
Gymnastics - Boys	0	500	1,065	500
Gymnastics - Girls	2,000	2,000	2,184	2,000
Swimming - Boys	1,500	1,500	1,880	1,200
Swimming - Girls	2,000	1,200	2,385	1,200
Wrestling	50,000	42,000	52,949	38,000
TEAM SPORTS				
Baseball	2,000	1,500	2,031	0
Basketball - Boys	65,000	65,000	65,912	55,000
Basketball - Girls	35,000	35,000	35,126	30,000
Football	72,000	65,000	71,879	50,000
Lacrosse - Boys	24,000	22,000	25,519	20,000
Lacrosse - Girls	7,000	6,500	7,378	5,000
Soccer - Boys	8,000	5,500	8,870	4,500
Soccer - Girls	7,500	5,500	7,695	2,000
Volleyball - Boys	4,000	3,000	4,340	3,500
Volleyball - Girls	6,000	5,500	6,551	4,500
POST SECTION COMPETITION				
ALL Regionals including LIFB	70,000	65,000	99,566(1)	65,000
TOTALS	356,600	327,600	395,905	282,400

(1) \$2 increase in ticket price, school match-ups and Gwaltney factor

Section XI
 NYSPHSAA, INC.
EXPENDITURES – SPORTS (1)

	Proposed 2006-07	Budgeted 2005-06	Actual 2004-05	Budgeted 2004-05
INDIVIDUAL SPORTS				
Special Athletics	1,100	1,100	977	1,000
Badminton	300	300	232	300
Bowling - Boys & Girls	9,000	8,000	5,720	8,000
Cross Country - Boys & Girls	27,000	25,000	19,302	22,000
Fencing - Boys & Girls	2,000	2,000	1,204	2,000
Golf - Boys	6,200	6,200	5,691	6,000
Golf - Girls	6,200	6,200	814	6,000
Gymnastics - Boys	0	1,000	636	1,000
Gymnastics - Girls	6,000	5,000	952(3)	4,000
Swimming - Boys	11,000	6,000	5,298(3)	6,000
Swimming - Girls	15,000	9,000	5,223(3)	9,000
Tennis - Boys	3,000	3,000	2,568	3,000
Tennis - Girls	6,000	5,000	4,409	5,000
Track - Boys	17,000	15,000	12,877	14,000
Track - Girls	17,000	15,000	14,258	14,000
Winter Track - Boys	17,000	16,000	12,497	16,000
Winter Track - Girls	17,000	16,000	14,239	16,000
Wrestling	60,000	50,000	51,896	46,000
TEAM SPORTS				
Baseball	14,000	14,000	9,235	14,000
Basketball - Boys	38,000	32,000	37,718	31,000
Basketball - Girls	30,000	30,000	21,386	28,000
Field Hockey	12,000	11,000	3,537(4)	11,000
Football	29,000	28,000	24,215	28,000
Lacrosse - Boys	20,000	15,000	18,805	11,000
Lacrosse - Girls	15,000	15,000	7,920	13,000
Soccer - Boys	13,000	13,000	6,758(4)	12,000
Soccer - Girls	13,000	13,000	9,984	12,000
Softball	10,000	12,000	7,584	12,000
Volleyball - Boys	2,200	2,000	2,084	2,000
Volleyball - Girls	15,000	13,000	13,740	13,000
Regionals (1)	48,000	45,000	40,642	40,000
TOTALS	480,000	432,800	362,401	406,300

- (1) 2004-05 first year schools pay for playoff officials fees
- (2) Includes L.I. Football Championships
- (3) State championships on L.I. – no expense
- (4) No winning teams to state tournament



VINCENT D. CULLEN, CPA
JAMES E. DANOWSKI, CPA
JILL S. FICHTER, CPA
PETER F. RODRIGUEZ, CPA
ALAN YU, CPA

October 18, 2005

Board of Education
Section XI
New York State Public High School Athletic Association
260 Middle Country Road
Suite 206
Smithtown, NY 11787

Dear Members of the Board:

The recent discovery of a major fraud in the Roslyn school district and the uncovering of smaller frauds and irregularities in other Long Island districts have brought into focus the need to strengthen internal controls and business office procedures.

The Office of the State Comptroller has responded to this need through a series of audits of Long Island school districts. These audits are not the financial audits that we are required to conduct; but rather, the Comptroller's audits are very focused on certain business office operations as well as district policies and procedures.

Some of the Comptroller's audits include an audit of the auditor's work papers. One of the districts that our Firm has audited over the past three years had been selected for such an audit. The Comptroller has issued a report on our audit.

The CPA's annual external audit, which is what our Firm has been engaged to do for school districts, is different from the Comptroller's audit. The annual external auditors' principal goal is the expression of an opinion on the district's financial statements. The annual external audits are performed based upon generally accepted auditing standards and generally accepted government auditing standards.

The Comptroller's report on our audit took issue with some of our audit procedures. The report suggested that we should have performed certain procedures which are common in a Comptroller's audit. However, as the District's external auditor we properly performed our audit in accordance with required auditing standards.

We believe that our Firm's audit work should be analyzed from the perspective of the principal goal of the audit, which is to enable our Firm to express an opinion on whether the financial statements of the district fairly reflect the district's financial condition. We believe that we accomplished our goal.

We believe that the audit procedures the Comptroller is recommending, which are in addition to those required by auditing standards, have value. Even though not required by auditing standards, we have already implemented several of these procedures within our 2004-05 audits. If the Board wishes to discuss the expansion of the scope of our engagement regarding these procedures we would be happy to discuss this with you.

If the Board has any questions regarding the Comptroller's report, please contact us at your earliest convenience.

Regards,

Coughlin Foundotos Cullen Danowski LLP

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