

**MINUTES**  
**Suffolk County Public High School Athletic Association**  
**Section XI – Athletic Council**

**NYSPHSAA, Inc.**

**May 15, 2012**

**Section XI Office**

**I. CALL TO ORDER AND ATTENDANCE**

The meeting was called to order by President Jules at 9:10 am. The following were in attendance:

**EXECUTIVE BOARD**

President:	M. A. Jules	<u>x</u>	Central Comm.:	N. DeCillis	<u>x</u>
1 <sup>st</sup> Vice Pres:	J. Thode	<u>x</u>		L. Lally	<u>x</u>
2 <sup>nd</sup> Vice Pres:	J. Polansky	<u>abs</u>		J. Dolan	<u>abs</u>
Past Pres:	L. Lally	<u>x</u>		P. Sullivan-Kriss	<u>x</u>
Supt Rep:	A. Annunziato	<u>abs</u>			
Supt Rep:	A. Gerstenlauer	<u>abs</u>			
<u>Ex-officio:</u>					
Treasurer:	L. Light	<u>x</u>	Executive Director:	E. Cinelli	<u>x</u>
Counsel:	K. Seaman	<u>x</u>	Assistant Director:	D. Webster	<u>x</u>

**CONFERENCE REPRESENTATIVES**

I.	S. Maloney	<u>abs</u>	II.	E. Thompson	<u>abs</u>
	D. Vertovez	<u>x</u>		G. Gagliardi	<u>abs</u>
	M. Mensch	<u>x</u>		R. Mayo	<u>x</u>
	T. Combs	<u>x</u>		J. Pennacchio	<u>x</u>
	E. Blaney	<u>x</u>			<u>   </u>
	G. Curiale	<u>x</u>			<u>   </u>
III.	S. Lipshie	<u>x</u>	IV.		<u>   </u>
	D. Bennardo	<u>abs</u>		S. Petretti	<u>x</u>
	T. Mullins	<u>x</u>		M. DeJoseph	<u>x</u>
	S. Reh	<u>x</u>		D. Walker	<u>x</u>
	K. McGeehan	<u>x</u>		D. Ferry	<u>x</u>
	G. McCarthy	<u>x</u>		S. Judge	<u>x</u>

Also in attendance: Robert Stulmaker, NYSPHSAA Assistant Director  
Eileen Troy, NYSPHSAA 1<sup>st</sup> Vice President

**A. Welcome**

President Mary Anne Jules:

- Announced the induction of Lou Giani, former Huntington wrestling coach, into the NYSPHSAA Hall of Fame.
- Congratulated the Section XI Scholar/Athlete Team Award winners from Winter 2011-12. (Attachment C)

**Approval of Minutes**

**Motion:** M. Mensch

**Second:** N. DeCillis

"To approve the minutes of the March 7, 2012, Athletic Council Meeting."

**Motion Carried**

**II. REPORTS****A. Executive Board**

The Section XI Executive Board met on Monday, May 7, 2012, at 4:00 pm, at Bridgehampton High School. In attendance: President M.A. Jules, L. Lally, N. DeCillis, P. Sullivan-Kriss, A. Gerstenlauer, L. Light, D. Webster, and E. Cinelli. (Absent: J. Thode, J. Polansky, A. Annunziato J. Dolan, K. Seaman)

1. President - President Mary Anne Jules called the meeting to order at 4:02 pm.
2. Internal Claims Auditor – Mary Anne Jules reviewed the February 24, 2012 and March 30, 2012 Internal Claims Auditor reports from Helen Maloney.
3. NYSPPHSAA Report – Nick DeCillis/Lisa Lally
  - A. The NYSPPHSAA Executive Committee met on May 4-5, 2012. Lisa Lally highlighted the following:
    - the cheerleading competition
    - the elimination of Section uniforms to be worn at state championships (school-issued uniforms to be worn)
    - the revisions made to the maximum reimbursements allowed for meals and mileage at NYSPPHSAA meetings
    - the announced retirement of NYSPPHSAA Executive Director Nina Van Erk effective August 31, 2012Nick DeCillis reported on the discussion that took place regarding future sites for NYSPPHSAA championships. He also reported that there is a feeling that consideration will be given to Sections hosting championships from outside the “centralized” locations of New York State. Section XI Sport Chairs will now have the opportunity to develop proposals to host NYSPPHSAA championships in the future.
  - B. The March, April and May 2012 NYSPPHSAA Office Reports were distributed.
  - C. The NYSED Physical Education and Athletics Update for May 2012 was distributed.
    - Lisa Lally reported on the information regarding Guidelines for Concussion Management that is expected to be sent to school districts in June, before the July 1, 2012 implementation. Additionally, Lisa reported that new guidelines for health appraisals (health exams) will be distributed and Selection/Classification guidelines will be updated.
    - There was reminder that school districts cannot institute a “Pay to Play” policy for athletics.
    - Discussion took place regarding the timeline for approval of State Education Department’s temporary coaching licenses.
  - D. It was announced that Lou Giani, former Wrestling Coach from Huntington High School, will be inducted into the NYSPPHSAA Hall of Fame this summer.
  - E. Newspaper articles regarding state tournament status were discussed.
4. Treasurer – Larry Light
  - A. Mr. Light reviewed with the Executive Board the Profit and Loss vs. Actual for the period July 1, 2011 through May 2, 2012.
  - B. Ed Cinelli reviewed with the Executive Board the direct deposit procedure for Section XI staff payroll that will be established in the near future. Larry and Ed will be meeting shortly with representatives from Valley National Bank regarding authorization forms.

5. Athletic Council Appeal – An appeal has been scheduled for May 15, 2012, immediately following the 9 am Athletic Council meeting.
6. Nominating Committee – The Nominating Committee recommends the following slate for 2012-13:
 

President:	Jeremy Thode
1 <sup>st</sup> Vice President:	James Polansky
2 <sup>nd</sup> Vice President:	Debra Ferry
NYSPHSAA Central Committee Reps:	John Dolan (Principal Rep)
	Patricia Sullivan-Kriss (Superintendent Rep)
	Lisa Lally (Female Rep)
	Timothy Mullins <b>OR</b> Kevin O'Reilly (Male Rep)
Superintendent Reps:	Paul Casciano
	David Gamberg

A referendum ballot will be sent to all member schools.

7. NYSPHSAA Request for Proxies – The Executive Board approved the following Section XI officers as eligible to serve as proxies for the 2012-13 school year: Ed Cinelli, Nick DeCillis, Jeremy Thode, Don Webster.
8. One Call Now – The Executive Board approved a renewal of the agreement with “One Call Now”, the notification system used by Section XI.
9. Oaktree – The Executive Board approved a renewal of the agreement with “Oaktree Systems” for the period July 1, 2012 through June 30, 2014.
10. Broadcasting – Discussion took place regarding the media contract proposals received from MSG Varsity and Verizon FiOS1. Further discussion will take place during a future meeting of the Executive Board.
11. Staff Health Insurance – The Executive Board approved a rate change in the staff health insurance program with United Health Care/Oxford effective June 1, 2012.
12. Section XI Staffing – The Executive Board approved the staffing of the Section XI office for 2012-13.
13. Website Committee – Assistant Director Don Webster reviewed the minutes of the April 18, 2012 meeting of the Section XI Website Committee.
14. Dropped Teams – Assistant Director Don Webster reviewed the listing of dropped teams for the 2011-12 school year.
15. Online/Missing Ratings - Assistant Director Don Webster informed the Executive Board of the success of the online ratings system initiated this year, resulting in a low number of missing ratings.
16. Fall 2012 Modified Requests – Assistant Director Don Webster informed the Executive Board that there was only a slight decrease in the number of modified team requests for the fall of 2012 as compared with that of 2011.
17. Wrestling Assessment Consultant – The Executive Board approved the appointment of Dr. Frank Segreto as the Section XI Wrestling Assessment Consultant for the 2012-13 school year.

18. Officials' Negotiations – The Executive Board approved the appointment of Nick DeCillis to chair the Section XI officials' negotiations during the 2012-13 school year.
  19. Corporate Sponsorship – The Executive Board approved the appointment of Nick DeCillis as Section XI's liaison to seek corporate sponsorship on the Section's behalf during the 2012-13 school year.
  20. Consultant to the Executive Board – The Executive Board approved the appointment of Nick DeCillis as Consultant to the Executive Board during the 2012-13 school year.
  21. Section XI Quarterly Expenses: Meals and Refreshments – The Executive Director provided the Executive Board with the meals and refreshments expenses for the period February 22, 2012 through May 6, 2012.
  22. Section XI Website Advertising – The Executive Board approved a fee of \$150 per month to be charged to advertisers on the Section XI website during the 2012-13 school year.
  23. Executive Director Goals and Objectives – The Executive Director presented a final report on his goals and objectives for the 2011-12 school year. He also provided a draft of his goals and objectives for 2012-13.
  24. Section XI Tentative 2011-12 Calendar – The Executive Director provided a copy of the Section XI tentative calendar for 2012-13.
  25. Outside Agencies – The Executive Board approved the Executive Director's recommendation of the following outside agencies:
    - March 24, 2012: Brookhaven Town Multi-Team Baseball Scrimmage at Moriches Athletic Complex
    - April 14, 2012: Suffolk Track Coaches Association Invitational at Bay Shore High School
    - April 14, 2012: Suffolk Track Officials Association Invitational at Mt. Sinai High School
    - May 12, 2012: BPO Elks Annual Modified Track Meet at JFK Middle School
  26. The Ross School Tennis Academy - The Executive Director provided correspondence from NYSPHSAA Executive Director Nina Van Erk to The Ross School Athletic Director Jaye Cohen regarding The Ross School Tennis Academy.
- B. NYSPHSAA Executive Committee Meeting, May 4-5, 2012** – N. DeCillis/L. Lally
1. Cheerleading - Lisa Lally informed the Athletic Council that the NYSPHSAA will be hosting an East and West Cheerleading Invitational during the 2012-13 school year during the winter season. The applications will be made available by the NYSPHSAA.
  2. Elimination of Section Uniforms – Lisa Lally informed the Athletic Council that effective immediately all Section student-athletes must wear their school-issued uniforms at NYSPHSAA championship events.
  3. Modified Awards – Lisa Lally outlined that Sections shall be permitted to allow multi-school contests and invitationals to award place ribbons to top competitors.

4. NYSPPHSAA Executive Director – Lisa Lally stated that NYSPPHSAA Executive Director Nina Van Erk announced her retirement effective August 31, 2012.

C. **NYSPPHSAA Assistant Director** – Robert Stulmaker

1. Mr. Stulmaker reminded the Athletic Council of the following items:
  - Community Service Challenge – Section deadline May 1<sup>st</sup> NYSPPHSAA deadline June 1<sup>st</sup>
  - Scholar Athlete – Deadline May 18<sup>th</sup>
  - School of Distinction Award – June 30<sup>th</sup>
  - Boys’ and Girls’ Soccer Clinic – June 1<sup>st</sup> at Sports Plex, Clifton Park
2. Mr. Stulmaker congratulated the 2012 NYSPPHSAA Hall of Fame inductees, which includes Huntington wrestling coach, Lou Giani.
3. Mr. Stulmaker informed the Athletic Council that the following waivers have been approved:
  - Boys’ Lacrosse – A waiver to NFHS rule 2-5-2, to permit officials to wear black shorts.
  - Boys’ and Girls’ Volleyball – A waiver to NCAA RULE 12-1-3-1, to allow a solid libero shirt for the 2012-14 seasons.
  - Softball – A waiver to ASA rule 3-1D to keep the bat grip at 10” to 15”.
4. Mr. Stulmaker informed the Council of the approved five-class cut-off numbers for the 2013-14 school year: Class AA 910-up; Class A 480-909; Class B 280-479; Class C 170-279; Class D 169-below.

D. **Counsel** – Kevin Seaman

1. Mr. Seaman presented information regarding the New York State Open Meeting Law and how it affects Section XI.
2. Mr. Seaman reviewed procedures that will take place at the upcoming Southampton Field Hockey Athletic Council Appeal.

**III. NYSPPHSAA ITEMS FOR INPUT/DISCUSSION**

- A. Eligibility – The Athletic Council discussed the issue of one parent from a two-parent household establishing residency (moves/rents) in a new district and requesting that their child participate in the interscholastic athletic program offered at the new district. The Conferences agreed that there was concern for the eligibility of the student-athlete in this instance and questioned how it would be enforced.

B. Combining

Motion: R. Mayo

Second: T. Mullins

To approve the following:

“Shall merged programs be classified by combining the enrollments of the participating schools by the following formula: Largest School = 100%; Other Schools = 50%.”

Motion Carried

**IV. SECTION XI ACTION ITEMS**

**A. Scholar/Athlete Team Awards**

Motion: T. Mullins

Second: D. Ferry

To approve the following:

1. Scholar/Athlete Team Awards Recognition

“Shall Section XI recognize one varsity scholar/athlete team per sport, utilizing the NYSPHSAA program results, beginning in the 2012-13 school year.”

Motion Carried

**B. Policy**

Motion: T. Combs

Second: M. Mensch

To approve the following:

1. Section XI Record Retention Policy

“Shall the attached record retention policy be adopted by Section XI.” (Attachment B)

Motion Carried

**C. Placement**

1. Motion: S. Reh

Second: J. Pennacchio

To approve the following:

a. Boys’ Badminton - 2012/13

Half Hollow Hills
Patchogue-Medford
Commack
Lindenhurst
Walt Whitman
Smithtown West
Smithtown East
Miller Place

b. Girls’ Badminton – 2012/13

Half Hollow Hills
Patchogue-Medford
Commack
Lindenhurst
Walt Whitman
Smithtown West
Smithtown East
Miller Place

c. Girls' Golf – 2012/13

League I		League II	
Half Hollow Hills East		West Babylon	
Half Hollow Hills West		West Islip	
Northport		Deer Park	
Smithtown West		Bayport-Blue Point	
Smithtown East		Bellport	
Commack		Sayville	
Hauppauge		East Islip	
Bay Shore		Connetquot	

League III
Longwood
Sachem East
Sachem North
Ward Melville
Riverhead
Mount Sinai
Patchogue-Medford

d. Boys' Golf – 2012/13

League I (Spring)		League II (Spring)	
Islip	Timber Point	Comsewogue	Rolling Oaks
Harborfields	Crab Meadow	Middle Country	Mill Pond
Northport	Indian Hills	Sachem East	Pine Ridge
Deer Park	Hamlet Wind Watch	Sachem North	Middle Island CC
North Babylon	Bergen Point	Hauppauge	Hamlet Wind Watch
Babylon	Bergen Point	Kings Park	Smithtown Landing

League III (Fall)		League IV (Fall)	
HH Hills East	Bethpage	Bay Shore	Wind Watch
HH Hills West	Cold Spring CC	Smithtown East	Smithtown Landing
Huntington	Huntington CC	Smithtown West	Smithtown Landing
West Islip	Southward Ho	Stony Brook	Stonebridge
Lindenhurst	Bergen Point	Walt Whitman	Sunken Meadow
West Babylon	Bergen Point	Elwood-J Glenn	Crab Meadow
		Commack	Crab Meadow

League V (Fall)		League VI (Fall)	
East Islip	Timber Point	Ward Melville	St. George's CC
Bellport	Bellport CC	Mt. Sinai	Willow Creek
Sayville	West Sayville	Rocky Point	Rolling Oaks
Bayport-Blue Pt.	West Sayville	Longwood	Mill Pond
Connetquot	Holbrook	Shoreham-WR	Baiting Hollow
Pat-Med	Mill Pond	Port Jefferson	Port Jefferson CC

League VII (Fall)		League VIII (Fall)	
Mattituck	North Fork	Ross	East Hampton CC
Greenport/Shld	Islands End	East Hampton	South Fork CC
Riverhead	Cherry Creek	Pierson/BH	Noyak CC
Hampton Bays	LI National	Southampton	Southampton CC
Shelter Island	Dering Harbor	Westhampton	West Hampton CC
McGann-Mercy	Old Vine	Center Moriches	Pine Hills
Eastport-S Man	Hampton Hills		

Alignment is based fundamentally on location of golf course.

e. Softball – 2012/13

League I (AA)		League II (AA)	
Brentwood	4027	Sachem North	1730
Longwood	2151	Lindenhurst	1645
William Floyd	2130	Northport	1579
Patchogue-Medford	1981	Connetquot	1573
Commack	1881	Bay Shore	1424
Ward Melville	1874	Central Islip	1365
Sachem East	1737	Half Hollow Hills East	1364

League III (AA)		League IV (AA)	
Walt Whitman	1357	East Islip	1181
Smithtown West	1339	Riverhead	1130
West Islip	1325	Half Hollow Hills West	1127
Smithtown East	1314	Copague	1126
Newfield	1264	West Babylon	1076
Centereach	1237	Hauppauge	1070
North Babylon	1203	Deer Park	1030

League V		League VI (A)	
Bellport (AA)	1013	Sayville	814
Comsewogue (AA)	979	Rocky Point	790
Huntington (AA)	977	Westhampton	768
Kings Park (AA)	939	Miller Place	745
Eastport-South Manor (A)	910	East Hampton	662
Islip (A)	906	Elwood-J Glenn	633
Harborfields (A)	858	Mt. Sinai	624

League VII		League VIII	
Shoreham-WR (A)	610	Babylon (B)	398
Bayport-Blue Point (A)	581	McGann-Mercy (C)	304
Hampton Bays (B)	466	Port Jefferson (C)	299
Southampton (B)	438	Southold/Gpt (B=406)	298
Center Moriches (B)	436	Pierson/BH (C=266)	248
Mattituck (B)	399	Stony Brook (C)	194

2012-13 NYSPHSAA CLASSIFICATIONS:

AA = 925+

A = 525-924

B = 305-524

C = 175-304

D = 174-below

f. Boys' and Girls' Spring Track – 2012/13

League I (6)		League II (7)	
Brentwood	4027	Ward Melville	1874
Middle Country	2501	Sachem East	1737
Longwood	2151	Sachem North	1730
William Floyd	2130	Lindenhurst	1645
Patchogue-Medford	1981	Northport	1579
Commack	1881	Connetquot	1573
		Bay Shore	

League III (7)		League IV (7)	
Central Islip	1365	East Islip	1181
Half Hollow Hills East	1364	Riverhead	1130
Walt Whitman	1357	Half Hollow Hills West	1127
Smithtown West	1339	Copiague	1126
West Islip	1325	West Babylon	1076
Smithtown East	1314	Hauppauge	1070
North Babylon	1203	Deer Park	1030

League V (7)		League VI (7)	
Bellport	1013	Sayville	814
Comsewogue	979	Rocky Point	790
Huntington	977	Westhampton	768
Kings Park	939	Miller Place	745
Eastport-South Manor	910	Amityville	676
Islip	906	East Hampton/BH (Div I=691)	673
Harborfields	858	Elwood-J Glenn	633

League VII (7)		League VIII (7)	
Mt. Sinai	624	Mattituck	399
Shoreham-WR	610	Babylon	398
Bayport-Blue Point	581	McGann-Mercy	304
Hampton Bays	466	Port Jefferson	299
Southampton	438	Ross/Pierson (Div II=339)	277
Center Moriches	436	Stony Brook	194
Wyandanch	426	Greenport	179

2012-13 NYSPHSAA CLASSIFICATIONS:

Div I: 600 – up

Div II: 599 – below

Motion Carried2. Girls' Lacrosse – 2012/13Motion: D. FerrySecond: K. McGeehan

"Shall the Girls' Lacrosse placement for 2012/13 be tabled at this time and be placed on the Placement Committee agenda in the fall of 2012."

Motion Carried

**D. Tournament**1. SoftballMotion: D. FerrySecond: J. Pennacchio

To approve the following:

"Shall the finals of the Section XI softball tournament be played at a college venue."

Note: These finals consist of a two-out-of-three series in Classes AA, A, B, and C.

(Effective 2012-13 school year.)

Motion Tabled

Information shall be provided to the Tournament Committee regarding the cost, attendance and possible admission fees.

2. WrestlingMotion: G. CurialeSecond: S. Lipshie

To approve the following:

"Shall the Section XI Wrestling tournament contain the top four place winners from the League Championships in Division I." (Effective 2012-13 school year.)

Motion Carried - Roll Call Vote 28-233. Boys' GolfMotion: T. CombsSecond: E. Blaney

To approve the following:

"Shall the Section XI Boys' Golf tournament consist of a qualifying round (league championship)." Note: League Championship awards would be presented. (One-year experiment 2012-13 school year.)

Motion Carried4. Boys' and Girls' BadmintonMotion: D. VertovezSecond: J. Pennacchio

To approve the following:

"Shall Boys' and Girls' Badminton have a semi-final round in the team tournament."

Note: The top four teams will participate in a semi-final tournament at the same site. (Effective 2012-13 school year.)

Motion Carried5. Boys' BowlingMotion: D. WalkerSecond: S. Judge

To approve the following:

"Shall the playoff format changes be made to the Section XI Team Championships:

*Boys: The top ~~four~~ **three** teams in Leagues 1, 2, 3 and the three highest scoring teams (wild cards) not already in the playoffs from the Large School Division Tournament and the top three two teams in Leagues 4 and 5 and the two highest scoring teams (wild card) not already in the playoffs from the Small School Division Tournament will qualify for the Section XI tournament."*  
(Effective 2012-13 school year.)

Motion Carried

E. **Modified**

1. Elks Club Track Meet

Motion: J. Pennacchio

Second: T. Mullins

To approve the following:

“Shall Section XI permit the Elks Club Modified Track meet to award place ribbons to the top competitors.”

Motion Carried

**V. NEW BUSINESS**

1. NYSPPHSAA Bylaws and Eligibility Standard #22 – Practice Sessions – The Athletic Council requested that Section XI representatives ask the NYSPPHSAA to clarify the practice regulation allowing a certified coach to conduct a practice session on the same day as a contest, and allowing that practice session to count towards an athlete attaining the minimum number of practices required prior to participation in a contest.
2. Nominating Committee – President Mary Anne Jules referred to the April 20, 2012 Nominating Committee Report and informed the Athletic Council that Referendum Ballots were being mailed to all Superintendents.
3. Retirements – President Mary Anne Jules congratulated Kathy McGeehan and Deborah Vertovez on their retirements.
4. In Appreciation – Lisa Lally congratulated and thanked Mary Anne Jules for her service to Section XI and the member schools as President during the past two years.

Motion to Adjourn: T. Combs

Second: T. Mullins

Motion Carried

Adjournment: 10:10 am

Respectfully submitted,

Edward A. Cinelli  
Executive Director

EAC/drn

**ATTACHMENT A****MINUTES**

**Suffolk County Public High School Athletic Association  
Section XI  
NYSPHSAA, Inc.**

**CORPORATION MEETING**

May 15, 2012

Section XI Office

**I. CALL TO ORDER AND ATTENDANCE**

The meeting was called to order by President Mary Anne Jules at 9:01 am. The following were in attendance:

**EXECUTIVE BOARD**

President:	M. A. Jules	<u>x</u>	Central Comm.:	N. DeCillis	<u>x</u>
1 <sup>st</sup> Vice Pres:	J. Thode	<u>x</u>		L. Lally	<u>x</u>
2 <sup>nd</sup> Vice Pres:	J. Polansky	<u>abs</u>		J. Dolan	<u>abs</u>
Past Pres:	L. Lally	<u>x</u>		P. Sullivan-Kriss	<u>x</u>
Supt Rep:	A. Annunziato	<u>abs</u>			
Supt Rep:	A. Gerstenlauer	<u>abs</u>			
<b><u>Ex-officio:</u></b>					
Treasurer:	L. Light	<u>x</u>	Executive Director:	E. Cinelli	<u>x</u>
Counsel:	K. Seaman	<u>x</u>	Assistant Director:	D. Webster	<u>x</u>

**CONFERENCE REPRESENTATIVES**

I.	S. Maloney	<u>abs</u>	II.	E. Thompson	<u>abs</u>
	D. Vertovez	<u>abs</u>		G. Gagliardi	<u>abs</u>
	M. Mensch	<u>x</u>		R. Mayo	<u>x</u>
	T. Combs	<u>x</u>		J. Pennacchio	<u>x</u>
	E. Blaney	<u>x</u>			_____
	G. Curiale	<u>x</u>			_____
III.	S. Lipshie	<u>x</u>	IV.		_____
	D. Bennardo	<u>abs</u>		S. Petretti	<u>abs</u>
	T. Mullins	<u>x</u>		M. DeJoseph	<u>x</u>
	S. Reh	<u>x</u>		D. Walker	<u>x</u>
	K. McGeehan	<u>x</u>		D. Ferry	<u>x</u>
	G. McCarthy	<u>x</u>		S. Judge	<u>x</u>

Also in attendance: R. Stulmaker and E. Troy (NYSPHSAA)

**II. Approval of Minutes**Motion: M. MenschSecond: T. Combs

“to approve the minutes of the May 17, 2011 Annual Corporation Meeting”

Motion Carried

III. Election of Board of DirectorsMotion: J. PennacchioSecond: L. Lally

"to approve the Board of Directors for a period of one year commencing July 1, 2012, as follows:

Conference I

Steve Maloney  
John Murphy  
Gina Curiale  
Erin Blaney  
Mark Mensch  
Tom Combs

Conference II

Ed Thompson  
George Gagliardi  
Faye Robins  
TBA  
Bob Mayo  
Joe Pennacchio

Conference III

Seth Lipshie  
Dave Bennardo  
Amy Agnesini  
Georgia McCarthy  
Scott Reh  
Tim Mullins

Conference IV

Shawn Petretti  
TBA  
Shannon Judge  
Jayne Katz  
Pat Nieto  
Drew Walker"

Motion Carried

IV. Election of Executive BoardMotion: J. ThodeSecond: D. Ferry

"to approve the following members of the Executive Board for a period of one year commencing July 1, 2012:

Executive Board Members

President – Jeremy Thode

1<sup>st</sup> Vice President – James Polansky2<sup>nd</sup> Vice President – Debra Ferry

Past President – Mary Anne Jules

Superintendent Representatives – Paul Casciano, David Gamberg

Central Committee Representatives – Timothy Mullins **OR** Kevin O'Reilly,

Lisa Lally, Patricia Sullivan-Kriss, John Dolan"

Motion Carried

V. Approval of StaffMotion: T. CombsSecond: T. Mullins

"to approve the appointment of professional staff, clerical staff, counsel, treasurer and auditors as follows:

Edward A. Cinelli as Executive Director;

Donald F. Webster as Assistant Director;

Kevin Seaman as Counsel; Lawrence Light as Treasurer;

6 office staff members (consisting of Sport Coordinators,

Clerical, Stenographer, and Accounts Coordinator);

Accounting Firm of Cullen and Danowski, LLP"

Motion Carried

VI. Adjournment

Motion: G. McCarthy  
"to adjourn"

Second: R. Mayo

Motion Carried

Meeting Adjourned: 9:08 am

Respectfully submitted,

Edward A. Cinelli  
Executive Director

EAC/drn

**ATTACHMENT B****P R O P O S E D****SECTION XI, NYSPHSAA  
RECORD RETENTION POLICY****DEFINITION OF RECORDS**

Records are defined to include any document, writing, printing, inscription, electronic, video or magnetic taping that Section XI of the New York State Public High School Athletic Association ("Section XI") or its Executive Board, Athletic Council, other committees, staff or members create in the course of their duties, responsibilities and activities relating to the Section.

**DOCUMENT DESTRUCTION RESTRICTIONS**

Absolutely no destruction of any documents may take place once any Section XI staff member is aware of any official investigation by appropriate authorities or even suspects that such an official investigation may commence.

Section XI acknowledges its responsibility to preserve information relating to criminal, civil litigation, audits and investigations. As soon as any staff member becomes aware of any potential or actual civil or criminal litigation, audit or investigation, that staff member should report such matters to the Executive Director. Upon learning of the event, the Executive Director shall suspend the Records Retention Policy as it applies to any documents covered by the litigation, audit or investigation. The suspension shall be interpreted broadly and shall continue until the staff receives specific instructions from either inside or outside counsel. The Executive Director shall also immediately inform the Section XI President and Counsel of the suspension.

**REPORTING PROCEDURES**

Each employee has an obligation to notify the Executive Director concerning a potential or actual civil or criminal litigation, external audit, investigation or other similar proceeding involving Section XI.

**DOCUMENT DESTRUCTION PROCESS**

Destruction of documents will take place according to the schedule approved by the Executive Director and under the direct supervision of the Executive Director or their designee. The Executive Director is responsible for the administration of the record retention policy, including consulting with the auditors or other appropriate authorities when questions arise as to the coverage schedules.

For physical documents, at least once per fiscal year and usually within three months of the start of the new fiscal year, the Executive Director's designee shall advise all staff to prepare and box documents the staff feels should be destroyed. The Executive Director's designee shall inventory the general category of documents presented to be destroyed. The Executive Director's designee shall present that inventory of documents to the Executive Director for confirmation and authorization, by signing off, to have the presented documents destroyed.

If more frequent document destruction is needed, it will be done according to the previous policy statement.

In the event the Executive Director is absent or otherwise unavailable any questions concerning this policy should be directed to the Section XI Counsel.

For e-mail files and voicemail message logs, the Section XI staff should use the same process as that of physical document destruction. The volume of these records may dictate that frequent purging is necessary. (Whether or not individual computer users may assume part of this task will be determined in the future.)

Long term archival storage of documents should be continued and an archive log file will designate type of archive and location.

#### DISCIPLINARY ACTIONS

Failure on the part of staff to follow this policy can result in possible disciplinary action against responsible individuals, up to and including termination.

#### DOCUMENT DESTRUCTION SCHEDULE

Nonprofit organizations should have a written, mandatory document retention and periodic destruction policy. Policies such as this will eliminate accidental or innocent destruction. In addition, it is important for administrative personnel to know the length of time records should be retained to be in compliance. (Minimum requirements follow)

**The following table provides the minimum requirements.**

*(This information is provided as guidance in determining your organization's document retention policy.)*

<b>Type of Document</b>	<b>Minimum Requirement</b>
Accounts payable ledgers and schedules	7 years
Audit reports	Permanently
Bank Reconciliations	2 years
Bank statements	3 years
Checks (for important payments and purchases)	Permanently
Contracts, mortgages, notes and leases (expired)	7 years
Contracts (still in effect)	Permanently
Correspondence (general)	2 years
Correspondence (legal and important matters)	Permanently
Correspondence (with customers and vendors)	2 years
Deeds, mortgages, and bills of sale	Permanently
Depreciation Schedules	Permanently
Duplicate deposit slips	2 years
Employment applications	3 years
Expense Analyses/Expense Distribution schedules	7 years
Year End Financial Statements	Permanently
Insurance Policies (expired)	3 years
Insurance records, accident reports, claims, policies, etc.	Permanently
Internal audit reports	3 years
Inventories of products, materials, and supplies	7 years
Invoices (to customers, from vendors)	7 years
Minute books, bylaws and charter, articles of incorporation	Permanently
Patents and related Papers	Permanently
Payroll records and summaries	7 years
Personnel files (terminated employees)	7 years
Retirement and pension records	Permanently
Tax returns and worksheets	Permanently
Timesheets	7 years
Trademark registrations and copyrights	Permanently
Withholding tax statements	7 years

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Approved and implemented \_\_\_\_\_ date \_\_\_\_\_

**ATTACHMENT C****SECTION XI SCHOLAR/ATHLETE TEAM AWARD RESULTS  
WINTER 2011/12****Boys Basketball**

SCHOOL	# OF PART.	GPA
Miller Place	10	94.429
Ward Melville	7	93.183
Northport	7	93.154
Islip	7	93.122
Sayville	7	93.014
Half Hollow Hills East	8	92.794
Commack	7	92.663
Babylon	7	92.076
Smithtown East	7	92.000
Connetquot	7	91.404
Rocky Point	7	91.298
McGann-Mercy	7	91.069
Smithtown West	9	90.857
Sachem East	7	90.843
Mount Sinai	8	90.755
West Islip	7	90.669
Greenport	7	90.568
Half Hollow Hills West	7	90.529
Newfield	7	90.429
Southold	9	90.411
Mattituck	7	90.368
Hauppauge	7	90.000

**Boys Bowling**

Sayville	7	92.657
Islip	7	92.556
Sachem North	8	92.313
Eastport-South Manor	7	92.286
Lindenhurst	7	91.911
Harborfields	7	91.822
Walt Whitman	7	91.037
Commack	7	90.979
Northport	7	90.284
Hauppauge	7	90.133
Patchogue-Medford	7	90.120

**Boys Fencing**

Half Hollow Hills (East & West)	14	96.218
Walt Whitman	15	95.727
Commack	9	94.463
Ward Melville	12	94.390
Huntington	15	90.176

**Boys Winter Track**

SCHOOL	# OF PART.	GPA
Sachem East	36	97.835
Comsewogue	20	97.474
Smithtown West	12	96.825
Northport	53	96.574
Ward Melville	40	96.412
Commack	25	96.247
Sachem North	39	96.204
Connetquot	32	95.791
Half Hollow Hills East	32	95.637
Patchogue-Medford	23	95.569
Harborfields	24	95.473
Rocky Point	21	94.941
Babylon	12	94.655
Half Hollow Hills West	36	94.631
Smithtown East	12	94.583
Miller Place	15	94.492
West Islip	16	94.148
Sayville	22	94.083
Lindenhurst	15	93.989
Kings Park	23	93.844
Bellport	12	93.800
North Babylon	12	93.783
Walt Whitman	14	93.568
Shoreham-Wading River	15	93.454
Islip	12	93.346
Bay Shore	12	93.124
Hauppauge	19	93.101
East Islip	13	92.591
East Hampton	12	92.498
Elwood-John Glenn	18	91.541
Bayport-Blue Point	17	91.302
Eastport-South Manor	12	91.167
Copiague	12	90.923
McGann-Mercy	12	90.882
Brentwood	12	90.848
Mount Sinai	22	90.622
Central Islip	12	90.359
Deer Park	22	90.073

**Boys Swimming and Diving**

Ward Melville	35	96.783
Smithtown (East & West)	11	96.000
Half Hollow Hills (East & West)	16	94.783
Sachem North	11	94.661
West Islip	12	93.972
Sachem East	16	93.574
Harborfields	14	93.063
Hauppauge	13	93.048
Connetquot	11	92.974
Lindenhurst	11	92.938
Sayville/Bayport-Blue Point	11	91.625
Deer Park	20	90.594
North Babylon	11	90.295

**Girls Basketball**

SCHOOL	# OF PART.	GPA
Commack	14	97.013
Mattituck	7	95.788
Babylon	8	95.718
Half Hollow Hills West	13	95.426
Harborfields	7	95.344
Bayport-Blue Point	8	95.290
Smithtown East	8	95.000
Miller Place	8	94.257
Sachem East	9	94.238
Connetquot	9	94.179
Patchogue-Medford	9	94.130
McGann-Mercy	7	93.719
East Hampton	7	93.429
Kings Park	9	93.249
Brentwood	7	93.143
Eastport-South Manor	7	93.143
Smithtown West	7	93.143
Shoreham-Wading River	7	93.092
Islip	7	93.071
Half Hollow Hills East	7	93.041
Comsewogue	7	93.034
Ward Melville	7	92.889
Mount Sinai	10	92.798
Hampton Bays	7	92.351
Sachem North	7	92.331
Elwood-John Glenn	8	92.321
Riverhead	7	92.150
Copiague	7	91.986
Rocky Point	7	91.862
Centereach	7	91.724
Walt Whitman	7	91.540
William Floyd	8	91.127
West Islip	10	91.037
Southold	9	90.986
Sayville	7	90.857
Shelter Island	7	90.814
Northport	14	90.557
Deer Park	7	90.492
Amityville	7	90.291

**Girls Bowling**

North Babylon	9	96.467
Commack	9	94.881
Smithtown (East & West)	7	92.857
Comsewogue	7	92.809
Central Islip	11	91.688
Sachem East	7	91.468
East Islip	7	91.362
Eastport-South Manor	7	91.143
West Islip	7	90.943
Bellport	7	90.900
Islip	7	90.892

**Girls Fencing**

SCHOOL	# OF PART.	GPA
Half Hollow Hills (East & West)	20	96.957
Ward Melville	15	96.706
Commack	10	95.590
Walt Whitman	13	94.364
Centereach	9	90.821
Huntington	27	90.425

**Girls Winter Track**

Northport	70	97.668
Sachem East	73	97.505
Commack	28	97.349
Smithtown West	31	96.750
McGann-Mercy	12	96.689
Sachem North	47	96.548
Smithtown East	28	96.508
Ward Melville	41	96.291
Kings Park	53	96.122
Shoreham-Wading River	32	96.009
Connetquot	50	95.822
Half Hollow Hills West	27	95.761
Patchogue-Medford	24	95.689
Babylon	19	95.653
Harborfields	28	95.414
Sayville	39	95.333
Islip	12	95.226
Bay Shore	40	95.213
Half Hollow Hills East	23	95.159
Comsewogue	13	95.053
Lindenhurst	12	95.035
Miller Place	19	95.025
Hauppauge	25	94.868
West Islip	23	94.804
Walt Whitman	12	94.096
Bayport-Blue Point	14	93.594
Brentwood	12	93.328
Eastport-South Manor	25	93.250
Elwood-John Glenn	14	93.160
Mount Sinai	13	93.021
Rocky Point	13	92.905
North Babylon	12	92.882
East Islip	15	92.616
Huntington	25	92.141
Bellport	12	92.025
East Hampton	11	91.985
Hampton Bays	12	90.725
Deer Park	15	90.603
Copiague	25	90.576
Central Islip	15	90.308

**Wrestling**

SCHOOL	# OF PART.	GPA
Sachem North	10	93.205
Mattituck	10	92.930
Smithtown East	10	92.700
Babylon	10	92.546
East Islip	10	92.414
Northport	11	92.024
Sayville	10	91.700
Commack	10	91.559
Bayport-Blue Point	10	91.497
Mount Sinai	10	91.478
Hampton Bays	10	91.469
Islip	10	91.405
Copiague	10	91.320
Rocky Point	10	91.269
Smithtown West	10	91.100
Walt Whitman	10	90.842
Connetquot	10	90.638
West Islip	10	90.594
Half Hollow Hills East	10	90.567
Sachem East	10	90.564
Shoreham-Wading River	10	90.316

**State Champions – Winter 2011/12**

Section	School	Sport	Team GPA
II	Queensbury	Boys' Skiing	95.870
III	Charles W. Baker	Ice Hockey	95.688
V	Cuba-Rushford	Boys' Basketball	96.257
V	Harley Allendale Columbia	Boys' Bowling	98.443
V	Thomas	Girls' Skiing	97.129
VI	Frewsburg	Girls' Basketball	97.920
VI	Hamburg	Girls' Gymnastics (Fall)	97.763
VIII	Farmingdale	Boys' Winter Track	98.998
VIII	Farmingdale	Boys' Swimming/Diving	97.831
VIII	Farmingdale	Girls' Winter Track	99.729
VIII	Jericho	Girls' Bowling	97.861
VIII	Jericho	Wrestling	95.614